

# Application for Safety Fitness Certificate

You have registered a vehicle that is regulated under the National Safety Code program in Alberta. This means you must apply for a Safety Fitness Certificate (SFC). The SFC gives you permission to operate a commercial vehicle in Alberta.

**IMPORTANT - It is an offense to operate the commercial vehicle(s) without a Safety Fitness Certificate. Should you be found in violation, you may be disciplined by having your vehicle(s) seized and/or being fined up to \$10,000.**

## HOW TO APPLY

1. Make sure you have all your documents ready. Some of the information you will be asked to provide includes, but is not limited to:
  - Safety Fitness Certificate Compliance Course completion certificate\*. The course is available online at <https://commercial-driver-training.511.alberta.ca/>
  - Motor Vehicle Identification (MVID) number associated with your company. The MVID can be found on your vehicle registration document;
  - Confirmation that the Safety & Compliance Knowledge Test\* has been taken at a local Registry Office. A passing mark of 80% or higher is required.
  - Motor Vehicle Identification (MVID) number of the appropriate individual taking the course and knowledge test. The MVID for individuals is a 9-digit number near the barcode of the Alberta Driver's Licence or Identification Card.
  - Nature of your business (i.e. do you haul commodities or transport passengers);
  - Amount of insurance coverage, insurance company name, and policy number;
  - Whether you are going to operate outside of Alberta; and
  - Confirmation you have a safety and maintenance program.

\* **MUST be taken by the appropriate individual.** If the vehicle(s) are registered to an individual, the appropriate individual must be the registered owner. The appropriate individual for a corporation is a designated officer of the corporation. **NOTE** - An officer must be designated in writing by the Director(s) of the corporation and must participate in the corporation's day-to-day operations.

2. Visit Alberta Transportation's website at: [www.alberta.ca/commercial-transportation.aspx](http://www.alberta.ca/commercial-transportation.aspx)
3. Click the link to apply for a Safety Fitness Certificate online at [www.alberta.ca/pre-entry-requirements-commercial-carriers.aspx](http://www.alberta.ca/pre-entry-requirements-commercial-carriers.aspx)
4. Follow the guidelines to complete the application and pay the \$150 application fee.

After your Safety Fitness Certificate has been issued, you are required to keep a copy of the certificate in your vehicle(s) and meet ongoing commercial vehicle safety requirements.

NOTE: Further information on carrier pre-entry requirements can be found here [www.alberta.ca/pre-entry-requirements-commercial-carriers.aspx](http://www.alberta.ca/pre-entry-requirements-commercial-carriers.aspx)

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# What is the National Safety Code Program?

The National Safety Code (NSC) is a set of minimum performance standards for the safe operation of commercial trucks and buses in Canada. Commercial carriers regulated under the NSC program in Alberta are required to follow commercial vehicle safety requirements under Alberta's *Traffic Safety Act* and the federal *Motor Vehicle Transport Act*.

## WHO IS REQUIRED TO HAVE A SAFETY FITNESS CERTIFICATE (SFC)?

An individual or corporation that owns a commercial vehicle:

- registered for 11,794 kilograms or more that will operate only within Alberta;
- registered for 4,501 kilograms or more that will operate outside of Alberta, including a farm-plated vehicle;
- with a manufacturer's seating capacity originally designed for 11 passengers or more, including the driver, that is used or intended to be used to transport passengers.

## COMPLIANCE WITH TRANSPORTATION SAFETY LAWS

Once a person or corporation has been issued an SFC, Alberta Transportation will monitor their compliance with safety laws. If a carrier has an unacceptable compliance history, Alberta Transportation may intervene with the carrier for the purpose of creating positive change in their operation. Carriers that fail to operate in a safe manner may have their SFC and/or vehicle registrations suspended or cancelled.

### NEW CARRIER COMPLIANCE REVIEWS

Carriers that obtained their SFC after March 1, 2019 and/or were required to go through Alberta's Pre-entry Program for NSC Carriers **MUST** complete a carrier review within 9-12 months of their SFC being issued. Alberta Transportation will **SUSPEND** those carriers that do not complete a carrier review within 12 months of the effective date on their certificate.

## FOR MORE INFORMATION

National Safety Code Requirements: [www.alberta.ca/commercial-transportation.aspx](http://www.alberta.ca/commercial-transportation.aspx)

For more information, contact Carrier & Vehicle Safety at [nsc@gov.ab.ca](mailto:nsc@gov.ab.ca) or by calling 403-340-5444, toll free within Alberta by first dialing 310-0000.

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